

COVER SHEET

Project Title: _____

Legal Name of Agency: _____

Type of agency (Check which one): () Private, nonprofit, 501© 3 () For-profit () Public

Federal ID#: _____

Total agency budget: \$_____ **and funding sources:** _____

List the specific EC profile indicator(s) criteria addressed by this project [see RFP Application packet]:

Number of FTE Staff funded with Smart Start: _____

Project Summary: In a few sentences, provide a brief project overview **(250-500 words)**.

Be sure to describe the client population of children, families, or professionals served by this project, and a brief description of how the project will be conducted. How many clients will be served? How does the proposed project help children arrive at school healthy and ready to succeed?

	Year 1 (FY 21-22)	Year 2 (FY 22-23)
Total Smart Start funds received/requested		
Cash		
In-Kind		
Total matching funds provided:		
Program Income		
Total project cost:		

COVER SHEET

Application Contact:

Name: _____ Title: _____

Address: _____

Telephone: _____ Fax: _____ Email Address: _____

Program Director/Manager (if different):

Name: _____ Title: _____

Address: _____

Telephone Fax: _____ E-Mail Address: _____

Fiscal Contact Information (if different):

Name: _____ Title: _____

Address: _____

Telephone: _____ Fax: _____ Email Address: _____

Name of Agency Director: _____ Title: _____

Signature of Chief Officer or Agency Director

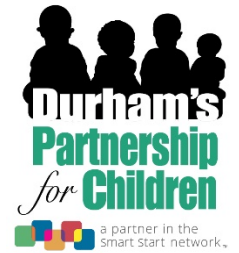
(Sign in blue or black ink for hardcopy)

Date

Durham's Partnership for Children Activity Application: FY 2022-2023

Project Title: _____

Applicant: _____



Please complete all sections of this Activity Application.

1. Program Summary (Please be sure to cite all data sources provided):

- a. Provide a brief summary of your project in 250-500 words.
- b. Target Population: Identify how many individuals are served directly (children, parents, families, educators) and estimated to be served indirectly. Included relevant data related to Durham demographics. *Be as specific as possible, including the frequency and duration of program interventions. Use demographic information to support why your activity targets the particular population you aim to serve. These figures may vary for different activities within the proposed programs.*
- c. Provide a brief description of how the project will be conducted. Please include evidence-based/evidence-informed practices with citations. *(population served → needs of population → how your activity meets, supports and/or enhances those needs)*
- d. Describe how the proposed project will help children arrive at school healthy and ready to succeed.

2. Year 1 Updates

- a. Describe your progress with program implementation in Year 1.
- b. Describe barriers or concerns encountered in Year 1, including impacts from COVID-19. (*If you received reduced funding, please be sure to address any impacts that may have occurred/occurring as a result).
- c. Provide a success story from Year 1 that can be shared with community members.

3. Year 2 Strategies

- a. Include any significant intended changes, additions or deletions to your current (Year 1) activity being funded, including COVID-19 impacts.
- b. Identify strategies you plan to use to build on successes in Year 2. Please be specific (e.g., will activities change or be enhanced? staffing? collaborations? organizational management? budget? other details?) Please reference and cite any data used to guide these decisions.
- c. Identify strategies you will use to address barriers/concerns reported in question 2b, or that you anticipate to encounter in Year 2. Please be specific (e.g., will activities be modified? staffing? collaborations? organizational management? budget? other details?). Please reference and cite any data used to support these plans.

4. Describe specific strategies or program elements that relate to one or more of the priority areas identified by Durham's Partnership for Children's Board of Directors.

- *Providing and expanding access to teacher education (with special attention to teachers in infant, 1's, 2's, and 3's classrooms) and professional development, with a particular focus on increasing the percentage of children enrolled in child care centers that have at least 75% of lead teachers with college degrees.*
- *Promoting the physical and mental health of young children, with a particular focus on early childhood obesity and social-emotional well-being, by improving access to preventive health care & improving children's environments.*
- *Fostering the healthy development and learning of children by engaging and empowering families, with a particular focus on the reduction of child abuse and neglect.*

5. If the Allocations Committee made recommendations for your activity or application for FY 21-22 funding, how have you addressed these recommendations?

6. Is your activity expected to meet projected outcomes for FY21-22? If not, please describe what changes will be implemented to meet outcomes during FY 22-23. If you are expecting to meet projected outcomes, describe how you will continue to meet your proposed projections in FY 22-23. Include any logic model and/or data collection changes that have been made thus far in FY 21-22.

7. If applicable, did your activity have any program monitoring findings or recommendations from FY 20-21? If so, please describe them and how it was addressed

Durham's Partnership for Children Activity Application: FY 2022-2023

Activity Name:	Direct Service Provider:
EC Profile Indicator <i>(see application packet for EC Profile Indicator List):</i>	DPfC Board Priority: <i>(Listed in application packet & in Q4 above)</i>

2- Logic Model: Please complete both parts of the Logic Model for FY 22-23: the **Activity Logic Model** and the **Evaluation Logic Model**. The Activity Logic Model describes the need for the activity, target population served, description of activity, outputs and outcomes. The Evaluation Logic Model describes how the data related to the activities will be collected and analyzed for client feedback, outputs and outcomes. The rows of the Evaluation Logic Model should correspond to the activities and rows in the Activity Logic Model.

Example Logic Model				
Program or Activity Elements What and Where?	Target Population Who?	Outputs How Many?	Outcomes So What?	How does outcome impact children and families over time?
<ul style="list-style-type: none"> • <i>Include:</i> • <i>Brief bullet points that describe strategies or activity components</i> • <i>Include any grants/incentives for participants</i> 	<ul style="list-style-type: none"> • <i>Include:</i> • <i>Target population for this specific activity.</i> • <i>Descriptors of the target population. For example, 1-3 star child care homes.</i> • <i>List risk factors specific to this target population.</i> 	<ul style="list-style-type: none"> • <i>Include:</i> • <i>Outputs for each strategy or component such as number of participants served, and/or number of sessions offered.</i> 	<ul style="list-style-type: none"> • <i>Include:</i> • <i>Anticipated changes in behavior, knowledge, skill, attitude</i> • <i>Numbers with percentages. Example: 90% (9/10) of childcare providers who completed the seminar feel more competent to_____.</i> 	<p><i>Explain out how outcomes lead to changes in PBIS or other long-term indicators of a strong early childhood system.</i></p> <p><i>Can forecast out for 2 or 3 years if appropriate</i></p>

Durham's Partnership for Children Activity Application: FY 2022-2023

Logic Model Template

Name of Strategy/ "Sub" Activity:

Program or Activity Elements	Target Population	Outputs	Outcomes	Outcome impact over time?
1.	1.	1.	1.	1.

Durham's Partnership for Children Activity Application: FY 2022-2023

Logic Model Template

Name of Strategy/ "Sub" Activity:

Program or Activity Elements	Target Population	Outputs	Outcomes	Outcome impact over time?
2.	2.	2.	2.	2.

Durham's Partnership for Children Activity Application: FY 2022-2023

Logic Model Template

Name of Strategy/ "Sub" Activity:

Program or Activity Elements	Target Population	Outputs	Outcomes	Outcome impact over time?
3.	3.	3.	3.	3.

Please create additional boxes for up to 5 strategies/sub activities*

Durham’s Partnership for Children Activity Application: FY 2022-2023

Evaluation Logic Model Template w/ Example		
<i>What kind of feedback from clients will help us improve the services we offer? How do you plan to collect that information?</i>	<i>How will we track outputs?</i>	<i>What will count as evidence of short-term change and how will we obtain that evidence?</i>
Client Feedback	Output Tracking	Short-Term Outcome Measurement
<p>1. This row should describe the evaluation measurement used for output/outcome tracking and short-term outcome measurement for the activity described in Activity 1 of the Activity Logic Model</p> <p><i>1. Example: For activity 1, Participant feedback is gathered through X survey which asks participants to provide feedback on how to improve services.</i></p>	<p>1. <i>Example: Class attendance sheets will document the number of participants. Staff will collect these sign-in sheets, tally the number of participants, and program manager will report the data.</i></p>	<p>1. <i>Example: The ABC curriculum required evaluation survey will be completed at each session. Question 4 asks “The training provided me with new knowledge/skills” which participants rate on a scale of 1-5. Staff will tabulate the results and the program manager will report the data. Include names of specific evaluation/assessment tools.</i></p>
<p>2. This row should describe the evaluation measurement used for output /outcome tracking and short-term outcome measurement for the activity described in Activity 2 of the Activity Logic Model.</p>	<p>2.</p>	<p>2.</p>
<p>3. This row should describe the evaluation measurement used for output/outcome tracking and short-term outcome measurement for the activity described in Activity 3 of the Activity Logic Model.</p>	<p>3.</p>	<p>3.</p>
<p>4. This row should describe the evaluation measurement used for output/outcome tracking and short-term outcome measurement for the activity described in Activity 4 of the Activity Logic Model.</p>		
<p>5. This row should describe the evaluation measurement used for output/outcome tracking and short-term outcome measurement for the activity described in Activity 5 of the Activity Logic Model.</p>		

Durham's Partnership for Children Activity Application: FY 2022-2023

3a. Staffing Plan: Please provide actual Job Titles and Hours distributed for the project for each.

Job Title	Hours

3b. Please include/attached an updated resume for all staff associated with this project

By signing below, the Contractor commits to fulfillment of the activity and achieving the projected outcomes. All reports and supportive documentation will be submitted to the Partnership in a timely manner.

_____ (Contractor's Name)

_____ (Signature)

_____ (Date)