Executive Committee Meeting Minutes

July 19, 2018

Present: Bob Ashley, Diamond Bethea, Ilene Britt, Cathy Collie-Robinson, Phillip Harris
Absent or Excused: Karen O'Mansky, Queron Smith   Staff: Laura Benson

Cathy Collie-Robinson called the meeting to order at 3:10 pm with a quorum.

Agenda Item	Summary of Discussion	Motion	Action
ANNOUNCEMENTS	There were friendly greetings and sharing.		
AGENDA MODIFICATIONS	None. There was no public comment		
CONSENT AGENDA -Executive Committee Meeting Minutes 6/21/18 and 7/20/17	The consent agenda was presented. It was noted that there had been an oversight that the July 20, 2017 minutes had been omitted from prior Executive Committee packages. Finale spending analyses were not presented as the year-end close was underway. Final spending will be represented in the draft financial statements in August.	**It was moved to approve the consent agenda:** **Motion:** Bob Ashley **Second:** Ilene Britt **Not voting due to conflict of interest: None**	**Motion Carried**
BOARD GOVERNANCE - Board Effectiveness Workshop Report - Board Composition Review FY 18-19 -Strategic Planning	-Cathy reviewed the Board Effectiveness Workshop report which had been distributed to the entire board that week. Discussion focused on the establishment of a Governance Committee, and leadership and membership of the committee was again discussed. Two board members are interested in serving on the committee, and one board member's name was raised as a potential chair for the committee. She will be approached in September. It was also noted that a Governance Committee would address the perception that the Executive Committee is taking on too broad a role or making too many decisions at the E.C. level. Regarding board meeting frequency, this will be addressed in the strategic planning process as a means to an end, rather than deciding arbitrarily on a different frequency. -Laura reviewed the board composition forecast for FY 18-19 and nominations were again discussed. -The strategic planning timeline was reviewed in continuation of prior discussions.		
EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW	At 3:35, the Executive Committee went into closed session (§ 143-318.11 (a) (6) for purposes of the Executive Director's Performance Review. Laura was excused.	**It was moved to move into Closed Session:** **Motion:** Phillip Harris **Second:** Ilene Britt **Not voting due to conflict of interest: None**	**Motion Carried**
RETURN TO REGULAR SESSION	The minutes of the closed session include the return to regular session when Laura was invited back into the meeting.		

Agenda Item	Summary of Discussion	Motion	Action
EXECUTIVE DIRECTOR'S REPORT	Laura presented a written report.		
OTHER BUSINESS	In reviewing the schedule going forward, sites for the annual meeting were suggested, including Golden Belt, Durham Tech (Phail Wynn Community Room), and The Whitted School (with tour).		
ADJOURNMENT	The meeting was adjourned at 4:45 p.m.		

Next Finance Committee (for budget)   August 14, 2018   8:30 – 10 am

Next Full Board   August 30, 2018   3:00 – 5 pm

Next Executive Committee   September 20, 2018   3:00 – 5 pm

Annual Meeting   Thursday, October 18, 2018   TBD