



**Board Meeting  
May 15, 2014**

**Board members present:**

LaDonna Allison	Bob Ashley	Linzie Atkins	Tammy Baggett
Michael Becketts	Brenda Berlin	Ilene Britt	Linda Chappel
David Covington	Jim Harris (for Rebecca Freeman, non-voting)	Patrick Hannah	
Karen O'Mansky	Dinah Parker	Rhonda Parker	David Reese
Daniel Robinson	Delphine Sellars	Kara Turner	

**Board members absent/excused:**

Leigh Bordley	Danielle Caldwell	Drew Cummings	Terry David
Teresa Daye	Rebecca Freeman	Tamara Loza	Ann Oshel
Michael Page	Joy Sotolongo	Ashley Taylor	Barbara VanDewoestine

**Guests:** Cathy Collie, Jim Johnson (listed above, for Rebecca Freeman)

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Motion</b>	<b>Action</b>
<b>Call to order</b>	The meeting was called to order at 3:08 pm with a quorum.		
<b>Introductions and Announcements</b>	-Laura reminded everyone that all Board members need to have a conflict of interest chart filled out and explained the current record of conflict of interest; several corrections were noted on the Conflict of Interest Chart. -Laura reminded the board about the invitation to the Partner Appreciation Breakfast on June 13 <sup>th</sup> . -Laura announced the Transition to Kindergarten event taking place this evening at E.K. Powe and other upcoming TTK events.		
<b>Consent Agenda</b> -3/20/14 minutes -Spending analyses April 2014 -Durham Early Head Start Monthly Report -Executive Committee Motions 4/24/14 and 5/6/14 -Durham Early Head Start Sequestration Restoration and COLA Proposal (approved 5/6/14) -3 <sup>rd</sup> Quarter Budget to Actuals	None	<b>It was moved to approve the consent agenda.</b>  Motion: Karen O'Mansky Second: Patrick Hannah  Not voting due to conflict of interest: None	<b>Motion carried</b>
<b>Agenda modifications</b>	None		
<b>Public Comment</b>	None		
<b>Election to the Board</b>	-Christa Moore introduced LaDonna	<b>It was moved to</b>	<b>Motion</b>

	<p>Allison, DEHS Policy Council Chair who is elected to the board after the departure of the former DEHS Policy Council Chair Sharnetta Baker.</p>	<p><b>approve the nomination of LaDonna Allison to the Board.</b></p> <p>Motion: Daniel Robinson Second: Bob Ashley</p> <p>Not voting due to conflict of interest: None</p>	<p><b>carried</b></p>
<p><b>Smart Start</b> - '14- '15 Smart Start Funding Recommendations</p>	<p>-Cathy Collie, Allocations Committee co-chair, presented the committee's recommendations based on an anticipation of flat funding for FY 14-15. The committee recognizes that there is a projected amount of unallocated funds in this recommendation due to the in-house Community Awareness activity not applying. The committee will wait to make a further decision regarding any additional allocations when the final allocation amount for Durham is determined by NCPC this fall, following the completion of the state budget.</p> <p>-It was noted that the conflict of interest chart will be read prior to each vote.</p> <p>-Individual votes were taken on each program or activity, with the appropriate amount of funding named, consistent with the chart provided in the board packet.</p>	<p>All motions made by Allocations Committee (represented by Cathy Collie) and seconded.</p> <p>See listing on individual actions and discussion below.</p>	<p><b>All motions carried</b></p>
	<p><b>Exchange Family Center – EchO – \$144,747</b> Second: Patrick Hannah Not voting due to conflict of interest: Tammy Baggett, Michael Becketts <b>Motion Carried</b></p>		
	<p><b>El Centro Hispano - Family Support Program - \$59,907</b> Second: Bob Ashley Not voting due to conflict of interest: None <b>Motion Carried</b></p>		
	<p><b>Healthy Families Durham – Child and Parent Support Services - \$322,762</b> Second: Delphine Sellars Not voting due to conflict of interest: None <b>Motion Carried</b></p>		
	<p><b>Durham County Cooperative Extension - Welcome Baby - \$260,161</b> Second: Rhonda Parker Not voting due to conflict of interest: Michael Becketts, Delphine Sellars <b>Motion Carried</b></p>		
	<p><b>Child Care Services Association - Child Care Referral Program - \$196,553</b> Second: Daniel Robinson Not voting due to conflict of interest: Linda Chappel, Dinah Parker, Kara Turner</p>		

	<p><b>Motion Carried</b></p> <p><b>Communities in Schools - Incredible Years: Teacher - \$44,042</b>  Second: Karen O'Mansky  Not voting due to conflict of interest: None  <b>Motion Carried</b></p>
	<p><b>Child Care Services Association - Quality Enhancement - \$294,021</b>  Second: Bob Ashley  Not voting due to conflict of interest: Linda Chappel, Dinah Parker, Kara Turner  <b>Motion Carried</b></p>
	<p><b>Child Care Services Association - Quality Maintenance - \$100,858</b>  Second: Karen O'Mansky  Not voting due to conflict of interest: Linda Chappel, Dinah Parker, Kara Turner  <b>Motion Carried</b></p>
	<p><b>Child Care Services Association - Scholarship Program - \$3,084,782</b>  Second: Daniel Robinson  Not voting due to conflict of interest: Linda Chappel, Dinah Parker, Kara Turner  <b>Motion Carried</b></p>
	<p><b>Child Care Services Association - Wage\$ - \$597,595</b>  Second: Bob Ashley  Not voting due to conflict of interest: Linda Chappel, Dinah Parker, Kara Turner  <b>Motion Carried</b></p>
	<p><b>Durham's Partnership for Children - Program Coordination and Evaluation - \$192,740</b>  Second: Karen O'Mansky  Not voting due to conflict of interest: None  <b>Motion Carried</b></p>
<p><b>Executive Director's Report</b>  -Meeting Evaluation  -Critical Issue Update  -Project focus: Pre-K – Elementary Data; Unified Child Care Waiting List  -EHS funding announcement  -Governance Committee</p>	<p>-A compiled list of Board Meeting Evaluation results were shared, indicating the Board's desire to be more active. Laura presented discussion points from the Executive Committee's April meeting on this topic. Questions included:</p> <ul style="list-style-type: none"> <li>▪ Is enough work being done at the committee level?</li> <li>▪ Can we use our committee chairs more effectively?</li> <li>▪ Is committee structure and work aligned with strategic plan critical issues?</li> </ul> <p>Ideas were shared, including:</p> <ul style="list-style-type: none"> <li>▪ Create a template to show alignment</li> <li>▪ Explore the benefit of more regular Board training/orientation/retreat</li> </ul> <p>The Executive Committee is also considering the role of a Governance Committee which could be responsible for responsible for board self-critique, ensuring compliance of Board functions, and overseeing Board development. This will be deferred for later board discussion and action.</p> <p>-Laura gave update on critical issues in strategic plan.</p> <ul style="list-style-type: none"> <li>▪ Fund development: referenced performance on budget to actuals report; acknowledged Great Human Race and PNC sponsorship that has been received in current month; PNC has corporate funding tied to volunteerism; met with Wells Fargo; asked for recommendations of new members for Fund Development Committee.</li> <li>▪ Communications: reported on 5/14 bus tour (22 attendees, diverse and powerful group) showing continuum of school readiness; next tour 9/16; Community Awareness Committee's matrix has focused advocacy work.</li> <li>▪ Partnership's role: Joy Sotolongo has met with staff to consider ways to focus on emerging issues for young children beyond what we are already doing. P</li> </ul>

	<p>-Project focus areas: NCPK-elementary data project; working with DSS and CCSA on a unified and shared childcare waitlist.</p> <p>-The federal Office of Head Start is preparing to announce an Early Head Start expansion grant for new childcare partnerships. We plan to apply, and we are already in discussion about the best strategies for Durham. Due to the success of the existing DEHS program that uses the child care partnership model, we've been approached for advice from many other partnerships and state leaders. Patrick Hannah complimented Laura and the staff on hard work; he asked for clarification on the source of the new EHS grant.</p> <p>-Smart Start Conference recap: staff attended this national conference in Greensboro and came away with some key themes including the power of parent engagement, two-generation strategies, and universal pre-k. Linzie commented about the session on bold leadership at the Leadership Symposium of the Smart Start Conference. He shared his take-away that sometimes fear of failure keeps us from being more tenacious in charting new courses in the community; we should not be so risky that we challenge the mission, but we need to be bold. Linda Chappel talked about impact of Wes Moore's powerful presentation at the closing luncheon of Smart Start Conference, and she recommended that the board read his book and take advantage of joining the luncheon in the future.</p>		
<p><b>Policy Presentation</b> Matt Gross, Policy Analyst at NCPC</p>	<p>-Matt Gross, Policy Analyst at NCPC, provided an educational presentation on how the state budget is shaped and the factors in play during the short session, which just began. He discussed the pending budget deficit as well as the early childhood items that are included in the Governor's proposed budget. He also explained the process and timing for the Senate's budget, followed by the House's budget. There is always an opportunity to tell our early childhood story more effectively, emphasizing what these funds accomplish in the local community, and how we shape our programs and investments in response to community needs.</p>		
<p><b>Announcements</b></p>	<p>-Delphine Sellars invited everyone to 100<sup>th</sup> anniversary of Cooperative Extension at the Briggs Community Garden on 5/31/14 9:30-12:00 pm</p> <p>-Rhonda Parker talked about Reading ROCKs event and passed out supplies from the National Children's Study.</p>		
<p><b>Adjourn</b></p>	<p>It was moved to adjourn the meeting at 4:51PM.</p> <p>The next Executive Committee meeting will be held on June 19, 11:00am – 1:00 pm.</p>	<p><b>It was moved to adjourn the meeting.</b></p>	<p><b>Motion carried</b></p>