

Required Materials Needed from Parents

Copy of child's Birth Certificate

Most recent copy of child's immunizations

Proof of Risk Factors-If Applicable

- Documented medical reports regarding chronic health conditions
- Private Service Plan

Proof of address (current)

- Mortgage or lease statement, utility bill, driver's license or State issued photo ID.
- In some cases a family is living in somebody else's apartment and they do not pay the bills nor do they have anything being sent to the house in their name. In such circumstances we have accepted a letter from the owner/renter stating that the family lives in their house/apartment accompanied by a copy of proof of residency of said owner/renter.

Proof of Military Status (if applicable)

- Valid military I.D. card (with listing of dependents)
- Separation form
- Active income stubs
- Proof of deployment (current or future) in the armed forces (if applicable)

Copy of Child's Current Insurance Card

Proof of ALL monthly household income

Sources of income include:

- Paystubs for all jobs held by parents, stepparents or legal guardians including long term temporary positions (including: part time jobs and income from current military service)
- Child Support for any child in the home
- Pension of the parents, stepparents or legal guardians
- SSA and/or SSI of the parents, stepparents or legal guardians
- Disability of child, parents, stepparents or legal guardians
- Alimony payments
- Commissioned Sales income
- Scholarships and/or grants
- If the parent/parents are students, proof of enrollment will be necessary.
- Financial Assistance forms
- 1099 Statement