



**Executive Committee Meeting Minutes**

**July 20, 2017**

Present: Bob Ashley, Ilene Britt, Karen O'Mansky  
 Absent or Excused: Cathy Collie-Robinson, Queron Smith  
 Staff: Laura Benson

The meeting was called to order at 3:11 pm with a quorum. Karen O'Mansky chaired the meeting.

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Motion</b>	<b>Action</b>
<b>INTRODUCTION AND ANNOUNCEMENTS</b>	Karen talked briefly about the book she is currently reading - <u>Dream Hoarders: How the American Upper Middle Class Is Leaving Everyone Else in the Dust, Why That Is a Problem, and What to Do About It</u> by Richard Reeves and Nancy Maclean.		
<b>AGENDA MODIFICATIONS AND PUBLIC COMMENT</b>	None		
<b>CONSENT AGENDA</b> - Executive Minutes 6/28/17	-The minutes from the 6/28/17 meeting were reviewed and approved.	<b>It was moved to approve the consent agenda:</b>  <b>Motion:</b> Ilene Britt <b>Second:</b> Bob Ashley  <b>Not voting due to conflict of interest:</b> <b>None</b>	<b>Motion Carried</b>
<b>FINANCE COMMITTEE REPORT</b>	-In Queron's absence, Karen presented the budget planning memo from the Finance Committee which was updated for this meeting. The memo includes the Health Benefits Policy review that Queron, Sandra, and Laura have been engaged in, preparing in advance of the November 1 <sup>st</sup> benefits renewal date.		
<b>SMART START</b>	-Laura presented a document regarding the Transition to Kindergarten activity, which NCPC has stated must be separated from the P&E funding and designated as an "in-house" activity. Danielle and Laura met with NCPC on 7/17, and it was recommended that this be brought to the Executive Committee followed by a vote of the full board in August. Staff will write a CAD and logic model in order to receive NCPC approval prior to that August meeting. It is anticipated that TTK will need to be bid as part of the Allocations process going forward.  The question was asked if this would impact funding to partners, and it would not, as these are funds already allocated to DPfC and only needing to be documented separate from P&E.	<b>It was moved that staff proceed with the steps making Transition to Kindergarten a separate in-house Smart Start activity as required by NCPC.</b>  <b>Motion:</b> Bob Ashley <b>Second:</b> Ilene Britt  <b>Not voting due to conflict of interest:</b> <b>None</b>	<b>Motion Carried</b>

