



**Executive Committee Meeting Minutes**

**May 31, 2017**

**Present:** Bob Ashley, Ilene Britt, Karen O'Mansky, Queron Smith

**Absent/excused:** Cathy Collie-Robinson

Karen O'Mansky called the meeting to order at 1:03 p.m. with a quorum.

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Motion</b>	<b>Action</b>
<b>INTRODUCTIONS AND ANNOUNCEMENTS</b>	Karen led a roll call to confirm attendance.		
<b>AGENDA MODIFICATION and PUBLIC COMMENT</b>	The 12/15/16 Executive Committee minutes were inadvertently left off the agenda. They were not approved at the 4/20/17 meeting due to lack of quorum at that meeting.	<p><b>It was moved to modify the agenda with the addition of the 12/15/16 Executive Committee minutes to the consent agenda.</b></p> <p><b>Motion:</b> Queron Smith  <b>Second:</b> Ilene Britt  <b>Not voting due to conflict of interest:</b> None</p>	<b>Motion carried</b>
<b>CONSENT AGENDA</b>  -12/15/16 Executive Committee minutes - 4/20/17 Executive Committee minutes	-There was no discussion regarding the consent agenda.	<p><b>It was moved to approve the Consent Agenda.</b></p> <p><b>Motion:</b> Ilene Britt  <b>Second:</b> Bob Ashley  <b>Not voting due to conflict of interest:</b> None</p>	<b>Motion carried</b>
<b>EARLY HEAD START</b>	-Laura presented the narrative, summary, and budget, including the amount of non-federal share waiver, that will be requested in the EHS-CCP refunding application (Year 3, 9/1/17-8/31/18). The summary included the continuing child care partnership program (center based program option) for Year 3, with the program goals and objectives in the	<p><b>It was moved to approve the submission of the refunding application for the Early Head Start Child Care Partnership Grant 04HP0048 in the</b></p>	<b>Motion Carried</b>

	<p>four service areas. The addition of 16 children to move from 48 currently served to 64 (full funded enrollment) was discussed.</p> <p>In depth discussions have been held with current partners to determine their interest and ability to continue providing EHS child care services at the proposed reduced reimbursement rate. We anticipate that partners will continue, although additional providers can be engaged in a site selection process if necessary. The committee asked about start up funds for new classrooms, the demand for a 6-hour day versus a 10-hour day, and the process for identifying the 2 new classrooms for the additional 16 children.</p> <p>It was also noted that Durham Head Start sent a press release yesterday announcing new funding for 160 Early Head Start slots. They are securing space for those children in new locations, which will be shared when the negotiations are final.</p>	<p><b>amount of \$1,241,275 including the non-federal share waiver in the amount of \$310,319 for a total grant amount of \$1,551,594.</b></p> <p><b>Motion:</b> Bob Ashley  <b>Second:</b> Queron Smith  <b>Not voting due to conflict of interest:</b>  None</p>	
<p><b>OTHER BUSINESS and ADJOURN</b></p>	<p>No other business was conducted.  <b>The meeting adjourned at 1:23p.m.</b></p> <p>-The next Executive Committee Meeting is at 3 p.m. on June 8<sup>th</sup>.</p>		