



Board of Directors Meeting Minutes

November 17, 2016

Present:

Bob Ashley	Diamond Bethea	Ilene Britt	Linda Chappel
Cathy Collie-Robinson	Phillip Harris	Jason Jones	Mike Lee
Karen O'Mansky	Joanne Pierce	Delphine Sellars	James Spencer
Ashley Taylor Jacobs			

Absent/excused:

Michael Becketts	Deric Boston	Drew Cummings	Ellie Erickson
Terricka Melton	John McCain	Michael Page	David Reese
Queron Smith	Sebastian Abud (non-voting)	Rebecca Morgan (non-voting)	

Karen O'Mansky called the meeting to order at 3:35 pm with a quorum. She thanked the board for its flexibility in meeting at a later time and for excusing her absence last month due to illness.

Agenda Item	Summary of Discussion	Motion	Action
ANNOUNCEMENTS	Laura shared a comment taken from the DPfC blog this week, written by Brandi Slaughter, President and CEO of Voices for Ohio's Children on the day after the election: "Last night I went to bed a child advocate. This morning I woke up a child advocate. Our message remains the same to all kids: You are important....Your interests should be at the top of every agenda. Our work is steady and remains focused on the future."		
AGENDA MODIFICATION and PUBLIC COMMENT	None		
CONSENT AGENDA - 10/20/16 board minutes - DEHS September Monthly Report - DEHS Credit Card Spending (Sept) - ACF-IM-HS-16-01 - Program Information Report (PIR) 2016	Linda Chappel lifted the ACF-IM-HS-16-01 from the consent agenda in order to ask if it was being received or approved. Laura clarified that it is being received by the board, as the governing body of DEHS. Discussion followed that this board had not received reports regarding suspension or expulsion rates, and it was requested that more information on expulsions and suspensions in early childhood programs and Durham Early Head Start be provided. Laura stated that it was her understanding that in DEHS it is neither policy nor practice that children are expelled. Laura added information about other Smart Start funded activities like EChO that seek to prevent suspension or expulsion by working with	It was moved to approve the Consent Agenda. Motion: Bob Ashley Second: Delphine Sellars Not voting due to conflict of interest: None It was moved to approve the consent agenda minus the ACF-IM-HS-16-01. Motion: Jason Jones Second: Linda Chappel	Motion failed Motion carried

	<p>children, parents and child care teachers to mitigate challenging behaviors.</p> <p>Phillip Harris asked for clarification on the reason that the Information Memorandum was being held. Karen noted that it was procedural rather than due to any disagreement with the policy.</p> <p>Linda Chappel respectfully requested that the consent agenda be divided into two sections: approving and receiving. It was also requested that more context and explanations be added regarding trends, implications, and the meaning of certain data within reports.</p>	<p>Not voting due to conflict of interest: None</p> <p>It was moved to receive ACF-IM-HS-16-01.</p> <p>Motion: Jason Jones Second: Linda Chappel Not voting due to conflict of interest: None</p>	<p>Motion carried</p>
<p>BOARD GOVERNANCE RECAP</p> <ul style="list-style-type: none"> - Governance Committee - Annual Board Goals - Fuqua on Board recommendations - Budget approval process 	<p>Karen reported that no action had been taken on the board governance committee or annual board goals beyond what had been discussed at the October meeting.</p> <p>Karen described the purpose of the Fuqua on Board program. This is the second year that DPfC has engaged Fuqua students, and we have learned that it is challenging to match students with a meaningful project at DPfC. For that reason, we have not asked for a new pair of students for 2017. Rebecca and Sebastian offered a final report from their year of service, and they had good recommendations on projects they think would fit well with Fuqua students: financial reporting templates; board packet materials on Google docs; fundraising levels posted on the website that might spur giving; and board member investment in time, talent, and treasure.</p> <p>Regarding the budget approval process, the finance committee will meet in December to review the budget and forward it to the Executive Committee for approval. Board review of the budget will be offered at the January meeting.</p>		
<p>PROGRAM FEATURE</p> <ul style="list-style-type: none"> -Early Childhood Training Institute -“Leading for Equity” workshop debrief 	<p>Paulette Stephens and Taylor Webber-Fields presented an overview of the Early Childhood Training Institute, including Touchpoints, Family Connections, and Racial Equity Training, along with the reflective practice components that are part of our model. The presentation included the engagement around issues of poverty and toxic stress through the Mayor’s Poverty Reduction Initiative and End Poverty Durham. They reported on the evaluation results and the impact that our strengths-based trainings have made on over 3,000 families since 2013 and with the establishment of the institute in 2015.</p> <p>Board members who participated in the Leading for Equity workshop in October reflected on the event, and Laura described how the Leading for Equity effort correlates to the Racial Equity Institute training that is also available in Durham.</p>		

	<p>-Cathy Collie-Robinson said it was a powerful and draining experience, leading her to have an increased awareness of what she brings to conversations and interactions.</p> <p>-Jim Spencer said that it offered time to look back over his professional experience and to consider how he worked with families across different races and ethnicities.</p> <p>-Jason Jones acknowledged that no one begins at the same spot, and he noted the importance of a racial equity filter to look at one's life and make appropriate changes.</p> <p>-Delphine Sellars participated in the Racial Equity Institute training and shared the powerful reality of the truth of the oppressive history against African Americans in the United States.</p> <p>-Ilene Britt concurred that the historical timeline was one of the most important aspects of the training.</p> <p>-Laura Benson shared her learning that her advantage is not a result of her own efforts or intellect but is part of a structurally racist system, and for equity to reign, those who have been over-advantaged must be willing to give up advantage and power so everyone can thrive.</p>
<p>SMART START ALLOCATIONS UPDATE</p> <p>-New Committee Members</p> <p>- RFP Process for FY 17-19</p> <p>- Anticipated Proposals and In House Service Allocation</p>	<p>Cathy Collie-Robinson reported on the Allocations Committee membership, with Phillip Harris, Diamond Bethea, Bonnie Wright, and Ben Anderson joining the committee. The RFP has been released and proposals are due on Dec. 12th. We anticipate all current funded partners to reapply, and we also expect two new applicants (based on attendance at the bidder's conference). Given that flat funding is expected, having new applicants will make the Allocations process challenging. Aligning funding to board priorities is one criteria in the scoring rubric.</p> <p>Laura reminded the board that another challenge to the upcoming Allocations process is that DPfC has been in consultation with NCPC regarding the opportunity for DPfC to retain more funds in the new fiscal year than we do currently from the service allocation for in-house activities. Historically, DPfC has absorbed cuts internally to preserve funding for community partners. When the large Smart Start reduction occurred in FY 2011-12, DPfC eliminated its in-house Smart Start funding for Community Awareness and NC Pre-K. Now, we expect to make an additional budget request for DPfC's Program Coordination and Evaluation to support activities that do not currently have a designated revenue stream.</p> <p>Discussion followed about whether DPfC will submit a proposal that will be ranked like external applicants, or if it will make a budget request to the committee for an allocation without a proposal. Laura explained the difference between the two which is based on competitive bidding rules set by NCPC and the legislature. Program Coordination funds do not require a proposal. In the past, DPfC's amount has been set by ranking Program Coordination as if it received the median score among the other external applicants. NCPC's guidance will be important in this decision. A proposal must be submitted for an activity other than Program Coordination. The designation of what activities can be included in Program Coordination is at the crux of the discussion with NCPC.</p>

	<p>It was also clarified in discussion that if DPfC requests a higher amount from the Smart Start service allocation for Durham County in order to fund its internal work, then it would mean fewer dollars for current funded partners. The Allocations Committee commits to providing a transparent explanation regarding its funding recommendations, and this discussion at this point in the process is important so that the Board understands what to expect when the funding decision must be made in May, 2017.</p>
<p>OTHER COMMITTEE REPORTS</p>	<p>Linda Chappel updated the board on the Community Early Education Pre-K Task Force. The Task Force has been meeting monthly since June, 2016, with 4 subcommittees also meeting: High Quality Program, Evaluation, Financing, and Outreach and Community Engagement. It is a robust process. The goal is to explore expanding Pre-K services to children in Durham, with a deadline to report to the three elected bodies in March or early April, 2017. The major issue the Task Force is wrestling with is how to recommend a pathway to expanded pre-school access for Durham's young children. The Task Force has condensed its purpose to: <i>Develop a plan to serve all 3 and 4 year olds in high-quality preschool by August, 2023. The plan will first serve 4 year olds, prioritizing children in low income families, by August, 2019.</i> Linda shared data on Durham's 4,000 4 year olds, approximately 50% of whom live in low income households. We estimate the unmet pre-school need for low income 4 year olds is about 1,200. It is an ambitious and highly motivated group that is not daunted by the challenge of such a large expansion. A group from Durham will participate in a workshop in Winston-Salem on financing options for Pre-K. The Pay 4 Success proposal for a feasibility study grant was submitted, with a decision expected from the U.S. Department of Education in December.</p>
<p>EXECUTIVE DIRECTOR'S REPORT</p>	<p>In the interest of time, Laura only shared that the Indy Give! Guides are available. She asked board members to encourage participation and donations before year-end.</p>
<p>OTHER BUSINESS and ADJOURN</p>	<p>The meeting adjourned at 5:04 p.m. -The next Executive Committee Meeting is at 3 p.m. on December 15, 2016 -The next full board meeting is at 3 p.m. on January 19, 2017</p>