



Board of Directors Meeting Minutes

May 19, 2016

Present: Bob Ashley, Michael Becketts, Diamond Bethea, Deric Boston, Ilene Britt, Danielle Caldwell, Linda Chappel, Cathy Collie, Drew Cummings, Jason Jones, Philip Harris, Mike Lee, John McCain, Terricka Melton, Michael Page, Joanne Pierce, David Reese, James Spencer, Ashley Taylor Jacobs

Absent/excused: Karen O'Mansky, Delphine Sellars, Joy Sotolongo, Sebastian Abud, Rebecca Morgan

The meeting was called to order at 3:08 pm with a quorum. Cathy Collie chaired the meeting in Karen O'Mansky's absence.

Agenda Item	Summary of Discussion	Motion	Action
Announcements	<p><u>Bob Ashley</u> was recognized for receiving the Karen W. Ponder Leadership Award at the National Smart Start Conference on May 4, 2016. Bob was heralded in a leadership setting with NCPC board members from across the state. <u>Danielle Johnson</u>, NC Pre-K Program Manager, celebrated her 8 year work anniversary, and she also added to her MPH with a second Master's degree in Education (Educational Leadership Policy and Advocacy in Early Childhood) from UNCW.</p> <p><u>Terricka Melton</u>, new chair of the Early Head Start Policy Council, was introduced as the new representative to the board. La Donna Allison will leave her board position, which correlates to the role of Policy Council chair. Terricka had not arrived at the meeting when this announcement was made, and Cathy indicated that she would be received to the board at the next meeting when she was in attendance.</p>		
<p>Receiving New Board Member -Jason Jones</p>	<p>- Jason Jones was introduced to the board. He will serve in place of Rhonda Parker, who has resigned due to schedule demands. Jason's biography was circulated.</p>	<p>It was moved to receive Jason Jones as a member of the board</p> <p>Motion: Drew Cummings Second: Bob Ashley</p> <p>Not voting due to conflict of interest: None</p>	<p>Motion carried</p>
<p>Consent Agenda -3/17/2016 board minutes -April spending analysis - Motions from Executive Committee (4/28/2016)</p>	<p>-It was noted that the consent agenda does not contain Early Head Start material this month due to the schedule of the next Policy Council meeting.</p> <p>-The Smart Start DSP spending analysis was discussed with a question pertaining to the guarantee that all funded partners</p>	<p>It was moved to approve the Consent Agenda</p> <p>Motion: Drew Cummings Second: Philip Harris</p>	<p>Motion carried</p>

	would spend their full allocations by fiscal year end. No concerns were noted.	Not voting due to conflict of interest: None	
Agenda Modifications and Public Comment	None		
Receiving New Member to the Board -Terricka Melton	-Terricka Melton arrived at the meeting following the approval of the agenda. At the Chair’s discretion and with acclamation by the board, a motion was entertained to receive Terricka to the Board in her role as Early Head Start Policy Council chair. Terricka is an EHS parent.	It was moved to receive Terricka Melton as a member of the board Motion: Drew Cummings Second: Bob Ashley Not voting due to conflict of interest: None	Motion carried
Allocations Committee -Smart Start Funding Recommendation FY 16-17	<p>Cathy Collie reported on the rigorous allocations process and the work of the committee during the second of the two-year funding cycle. Board members who are part of the allocations committee shared that there was careful discussion about how Smart Start funds are invested in Durham County, given increasing demands and the expectation of flat funding from the state legislature this year. The committee’s funding recommendation across all funded programs is to maintain level funding for year 2. The only activity change, without budget impact, among the partners (Welcome Baby) was described.</p> <p>The board raised the question of what guidance is given to agencies in terms of whether they should apply for more money or for expanded program activities. Although more funding is not expected from NCPC, the committee invites partners to apply for needs they have identified and propose interventions that will achieve the desired impact. This is not to burden partners with unnecessary proposal work, but to serve as a planning tool and to indicate where gaps in services may exist. It also builds the case for growth in the event that funding increases. Salary increases within funded partners’ budgets was another area of discussion.</p> <p>Cathy introduced each motion from the Allocations Committee, and noted if the committee will include recommendations to the funded partner. The board packet also included a chart with what each partner requested versus what funding recommendation was being made.</p> <p>Childcare Education and Referral Program (CCSA) – \$179,431. Motion: Allocations Committee Second: Joanne Pierce Not voting due to conflict of interest: Linda Chappel Motion carried</p> <p>Incredible Years Teacher Classroom Management Program (CIS of Durham) – \$46,446</p>		

Motion: Allocations Committee

Second: Bob Ashley

Not voting due to conflict of interest: Mike Lee, John McCain

Motion carried

School Readiness Quality Enhancement (CCSA) –\$186,379

Motion: Allocations Committee

Second: Phillip Harris

Not voting due to conflict of interest: Deric Boston, Danielle Caldwell,
Linda Chappel

Motion carried

School Readiness Quality Maintenance (CCSA) – \$208,500

Motion: Allocations Committee

Second: Phillip Harris

Not voting due to conflict of interest: Deric Boston, Danielle Caldwell,
Linda Chappel

Motion carried

Smart Start Scholarship Program (CCSA) – \$3, 085,127.

Second: Jason Jones

Not voting due to conflict of interest: Deric Boston, Danielle Caldwell,
Linda Chappel

Motion carried

Wage\$ (State contract managed by CCSA) - \$609,922

Motion: Allocations Committee

Second: Bob Ashley

Not voting due to conflict of interest: Deric Boston, Danielle Caldwell,
Linda Chappel

Motion carried

**Early Childhood Outreach Program/EChO (Exchange Family Center) –
\$186,216**

Motion: Allocations Committee

Second: Jim Spencer

Not voting due to conflict of interest: none

Motion carried

The Family Support Program (El Centro Hispano) –\$61,977

Motion: Allocations Committee

Second: Joanne Pierce

Not voting due to conflict of interest: none

Motion carried

**Healthy Families Durham (Center for Child & Family Health) –
\$323,797.**

Motion: Allocations Committee

Second: Danielle Caldwell

Not voting due to conflict of interest: none

Motion carried

	<p>Welcome Baby (Durham County Cooperative Extension) –\$243,667 Motion: Allocations Committee Second: Deric Boston Not voting due to conflict of interest: Drew Cummings, Joanne Pierce Motion carried</p> <p>Program Coordination and Evaluation (DPfC) – \$209,740 Motion: Allocations Committee Second: Danielle Caldwell Not voting due to conflict of interest: Those in conflict had left the meeting at the time of this vote. Motion carried</p>
<p>Racial Equity Reflections -Duke-Durham Health Summit (3/18/2016) -Triangle Community Foundation “What Matters” luncheon and workshop (5/4/2016) -Smart Start Conference Leadership Symposium (5/5/2016) -Racial Equity Institute Training (5/12-5/13/2016)</p>	<p>Given the numerous opportunities for racial equity training and workshops, the board shared insight and feedback from the various experiences.</p> <p>-Joanne Pierce reported on the Duke-Durham Health Summit which featured a presentation by the Racial Equity Institute. The summit’s goal was to make the case that institutions, organizations, and programs across sectors plan key roles in the health of individuals and the community as a whole. Even though some systems don’t think of themselves as impacting health, they in fact do. Across systems, when applying a racial equity lens, data show that people of color continue to have the poorest outcomes. The Dept. of Public Health and Duke Health are making this training available to cohorts of community leaders.</p> <p>-Drew Cummings shared his experience of the Racial Equity Training and the impact it had on him. Drew pressed the question of how we in our roles as funders and/or gatekeepers can distribute and return power and authority to those from whom it has been intentionally taken.</p> <p>-Ashley Taylor Jacobs reported on the Smart Start Leadership Symposium presentation by Vu Le, in which he told his own compelling story. Karen O’Mansky shared Mr. Le’s image of equity vs. equality based on children of different heights standing on different sized blocks looking over a fence to observe a baseball game. Others added to the conversation about the systemic nature of racism and the deep history in the United States of intentionally giving advantage to white people.</p> <p>-Laura Benson and Paulette Stephens reported on the follow up reflective practice session to the Partnership’s fall Racial Equity training, which is being discussed with OpenSource Leadership Strategies.</p> <p>-Laura also suggested that we bring a small group of our board members who represent institutional decision makers plus representatives from the allocations and evaluation committees to consider how the board’s priorities can best be advanced, especially given a commitment to building racial equity and to improve school readiness for young children. Also, how can we include a commitment to racial equity within the annual RFP process?</p>
<p>Executive Director’s Report</p>	<p>-Laura reported on the newly formed Community Pre-k Task Force. Both she and Linda Chappel from our board have been asked to serve. The first meeting of the task force is June 1st. The board at past meetings, as well as</p>

<ul style="list-style-type: none"> -Community Pre-K Task Force -Campaign for Grade Level Reading -State of Durham’s Children Report -Operations – Technology Migration, Website 	<p>staff, have spent time considering several optimal models that build upon and leverage the current system in Durham. Formal leadership for the task force has not yet been named.</p> <p>-Laura also reported on the Campaign for Grade Level Reading, which is a national movement that many communities in NC joining, often under the leadership of Partnerships for Children. Each community sets its own goals for how to increase the number of children reading proficiently at the end of 3rd grade. Durham has been invited to consider participating in the campaign. The North Carolina Early Childhood Foundation has been named as the state lead. United Way and Triangle Community Foundation are also very interested. There are three pillars to this campaign effort: school readiness; addressing summer learning loss; and attendance. Laura and staff will continue learning more about the campaign and talk with partners in the community about the benefit to Durham of joining.</p> <p>-Laura shared that Ellen Reckhow and Ken Dodge initiated a meeting to create a State of Durham’s Young Children Report, similar to an effort done in Transylvania County. The effort will be led by the Center for Child and Family Policy, and a draft is expected in early September. The goal is to learn more about the demographic profile of young children so that as a community we can select and address the concerns that are most pressing.</p> <p>-Finally Laura gave an operations update on 1) the migration of email to Office 365 and the elimination of an old server; and 2) the completion and launch of a brand new website thanks to the support of a capacity building grant from Triangle Community Foundation. Board members were asked to re-subscribe to the blog through the new website.</p>
<p>NC Pre-K/School Readiness Committee</p> <ul style="list-style-type: none"> -Site Selection Request For Applications (FY 16-17) -Reimbursement Rate Determinations -Unspent Service Funds (FY 16-17) -Close out (FY 15-16) and Application and Selection Process (FY 16-17) 	<p>-The NC Pre-K/School Readiness committee has assigned a site selection committee to lead the bi-annual RFA process for determining the NC Pre-K sites for the new school year.</p> <p>-The committee has also had deep discussions about reimbursement rate determinations. Laura described the current system of braiding state NC Pre-K funds with Smart Start Scholarship funds at private child care centers, along with Title I and Head Start funding at DPS and Head Start sites, respectively. The challenge arises when expansion slots are made available by the state with state funding only, and additional Smart Start funds are not available to provide the enhanced rate paid to private providers.</p> <p>-Unspent Service Funds – Laura shared that for the first time DCDEE has allowed each county to use unspent service dollars for NC Pre-K (typically only allowed to pay for slots serving children) for other supplies and materials that will benefit children in NC Pre-K classrooms. The NC Pre-K/School Readiness committee approved spending approximately \$5,000 to purchase additional Dial 4 developmental screening kits for use in private childcare sites with NC Pre-K classrooms. This request has been approved by DCDEE, and the kits are being purchased. They will be held at DPfC and checked out in a lending library manner. Training to use the kits will be provided at the Summer Institute prior to the start of the new school year.</p> <p>-Close out –The FY 15-16 NC Pre-K school year is ending at the same time that the process for scoring applications for applicants for the new FY 16-17 school year is underway. Laura described the weighted scoring process used</p>

	<p>for selecting children from the universal pre-k pool so that pre-k services are targeted to the children that would benefit most, including children with developmental needs, chronic health concerns, or who have not had access to high quality child care in the past.</p>
<p>BOARD ENGAGEMENT -Dashboard template</p>	<p>-Cathy reported that the Executive Committee has examined a sample dashboard template to determine if it would be a helpful tool for our board. The board gave feedback:</p> <ul style="list-style-type: none"> ▪ Dashboards are used to convey information that an organization can be measured against ▪ It can show specific commitments that the board has achieved ▪ Visual reports on outcomes for programs can communicate a clear picture effectively ▪ It is important to determine if the dashboard is for the organization as a whole or only for the board’s activities and engagement ▪ Who is the audience for the dashboard? <p>Additional dashboard samples will be explored by the Executive Committee and brought back to the board for discussion and decision.</p>
<p>OTHER BUSINESS and ADJOURN</p>	<p>-Full board meeting August 18th -Partner Appreciation Breakfast on Friday, June 24th at 8:30 am at the University Club -The meeting adjourned at 4:55 p.m.</p>