

Checklist for Collecting High Quality Data: An Overview

- Does your question help you identify:
 - Who you will collect data from?
 - What specific data need to be collected?
- Will you collect:
 - Quantitative data?
 - Qualitative data?
 - Both quantitative and qualitative data (i.e., a mixed methods approach)?
- How will you manage your data?
 - Spreadsheet
 - Database
- How will you analyze your data?
 - Calculate averages
 - Calculate percentages
 - Content analysis
 - Statistical analyses
 - Economic analyses
- Remember to report:
 - Answers to all of your questions (even if the answer is "I don't know yet")
 - Limitations of your study
 - Next steps

