



***Making Young Children a Priority!***  
**Durham's Partnership for Children**  
**Board of Directors Meeting**  
**May 21, 2009**

**Board members present:**

Skip Auld	Ilene Britt	Cheryl Brown	Bill Bryant
Linda Chappel	Dave Clark	Rebecca Freeman	Joe Haenn
Marilyn Hedgpeth	Dr. Kirsten Kainz	Rhonda Parker	Ellen Reckhow
Rob Robinson	Delphine Sellars	Carolyn Titus	Annie Vample
Barbara VanDewoestine	Angie Welsh	Rhonda Stevens for Sammy Haithcock	

**Board members excused:**

Wendy Burnette	Danielle Caldwell	DeeDee Fields	Diane Rupprecht
Michael Palmer			

**Board members absent:**

Dr. Debbie Pitman

**WELCOME & INTRODUCTIONS:** The meeting was called to order at 3:05pm with a quorum. Angie Welsh, Vice-Chair, conducted the meeting due to Michael Palmer's absence. Angie made introductions and welcomed the guests present:

- Harold G. Sellars, state Smart Start Board member and past Chair of the Partnership
- Anne Taylor, Allocations Committee member; she is a community member who works for the Frank Porter Graham Institute
- Laura Gorry, Vice President of Sales/Marketing for BCBS,
- Julia Wacker, Docs For Tots Coordinator, with two Duke Residents, Suzette Brown and Rachel Vinson, and
- Remya Narayanaswami, MBA Candidate with the Duke University Fuqua School of Business.
- Additional guest from the community introduced themselves.

**CONSENT AGENDA:** The Board reviewed the minutes of the March Meeting, the spending analysis, and the Executive Committee Action items.

**It was moved to approve the consent agenda as written.**

Motion: Marilyn Hedgpeth  
Second: Bill Bryant  
Conflicted: None

**The motion was approved unanimously.**

**AGENDA MODIFICATIONS:** The Early Head Start section under the ED report will be moved to the section before the Smart Start Conference so there can be a brief conversation and action.

**PUBLIC COMMENT PERIOD:** Members were invited to make public comments. Cheryl Brown spoke about her history in Durham County and with early childhood education. Cheryl commented about her recent visit with other child care providers to Durham Representative Mickey Michaux on Monday, May 18, 2009. Cheryl passed out a handout of the comments she delivered to the Board.

**FROM THE STATE SMART START BOARD:** Harold G. Sellars, NCPC Board member and past chair of DPfC, presented information on behalf of the State Smart Start Board. Harold brought greetings from the State office and spoke about the budget cuts pending before the legislature. He urged the people present to speak to their legislators about the importance of the need for early childhood education for young children.

**REPORTS AND UPDATES:**

**Allocations Committee:** Kate Irish gave an overview of how Durham receives funds from the NC legislature, reminding board members that the legislature mandates that 70% of the funds must be used in child care related activities which improve access to child care, development of child care service or improvement of the quality of child care. Within that 70%, 30% of funds must be used to for subsidized child care. Kate then reviewed the 09-11 RFP process for the Partnership.

Barbara VanDewoestine provided an overview of the Allocations process for the Board. Barbara explained how the Allocations Committee changed three years ago so that most of the committee were not board members but members from the community without a conflict of interest. All Committee members read the proposals, and the in-detail work is done by smaller groups. Barbara provided a timeline of the review process for the RFPs, the logic models used in evaluating the proposals objectively, and the training of the Allocations Committee members. Barbara reminded the Board that they are approving a 2-year proposal, but they are only approving one year of funding.

Anne Taylor spoke about the decisions of the Allocations Committee. NCPC has recommended planning for a 15% reduction, so the total money the Allocations Committee allocated was \$6,781,989. This is a difference of \$1,196,822 from the initial allocation in FY 08-09 of \$7,978,811. The Committee had to carefully consider community needs, PBIS priorities, legislative mandates for spending, quality of proposals, and the impact/performance of programs. The entire early childhood system will suffer due to the scarcity of funding. As a result of fewer resources, the Committee recommended not funding several new and current activities for the next fiscal year; in addition, all activities received a reduction based on program ratings. The committee discussed the rationale for choosing to fund the Smart Start Scholarship program through CCSA instead of the Child Care Subsidy program through DACCA and the rational for providing \$50,000 to DSS for administrative support for the DCD funded subsidy program.

Angie reminded members that according to the Partnership’s conflict of interest policy, any person having a conflict of interest with a pending funding motion is not allowed to speak while the motion is pending. Members were provided a conflict of interest chart and the sheet explaining what constitutes a conflict of interest from the conflict of interest policy.

#	Motion from the Allocations Committee	Results
1	The Allocations Committee recommends funding <b>Healthy Families Durham</b> through Child and Parent Support Services in the amount of <b>\$375,179</b> for FY09-10.	Second: Ellen Reckhow Result: Unanimous Approval Conflicted: Delphine Sellars
2	The Allocations Committee recommends funding <b>Welcome Baby</b> through the Durham County Cooperative Extension in the amount of <b>\$323,881</b> for FY09-10.	Second: Bill Bryant Result: Unanimous Approval Conflicted: Ellen Reckhow, Delphine Sellars, Carolyn Titus

#	Motion from the Allocations Committee	Results
3	The Allocations Committee recommends funding <b>Nutrition Consultation</b> through the Durham County Health Department in the amount of <b>\$60,695</b> for FY09-10.	Second: Dr. Kirsten Kainz Result: Unanimous Approval Conflicted: Rebecca Freeman, Rhonda Stevens/Sammy Haithcock, Ellen Reckhow, Carolyn Titus
4	The Allocations Committee recommends funding <b>EChO</b> through the Exchange Clubs Child Abuse Prevention Center in the amount of <b>\$168,206</b> for FY09-10.  (The Allocations Committee recommends that if additional funding becomes available to fund EChO at the requested increase for the new curriculum and administrative staff.)	Second: Ellen Reckhow Result: Unanimous Approval Conflicted: None
5	The Allocations Committee recommends funding <b>Hispanic Latino Consultation Services</b> through the Durham Council for Children with Special Needs in the amount of <b>\$117,574</b> for FY09-10.	Second: Dr. Kirsten Kainz Result: Unanimous Approval Conflicted: Rob Robinson
6	The Allocations Committee recommends funding <b>Durham Inclusion Support Services</b> through Community Partnerships, Inc. in the amount of <b>\$55,176</b> for FY09-10.	Second: Rhonda Parker Result: Unanimous Approval Conflicted: Rob Robinson, Delphine Sellars
7	The Allocations Committee recommends funding <b>Family Support Program</b> through El Centro Hispano in the amount of <b>\$233,251</b> for FY09-10.  (The Allocations Committee recommends increasing collaboration with other organizations serving the birth-5 Latino community.)	Second: Bill Bryant Result: Unanimous Approval Conflicted: Rob Robinson
8	The Allocations Committee recommends <b>not funding Early Childhood Support</b> through the Arc of Durham County for FY09-10.  Discussion: There were multiple program and fiscal issues (some repeats from the prior year) with the program that helped the Allocations Committee reach the decision. Marilyn recommended that the Faith Coordinator share this so the faith community can help with the slack.	Second: Ellen Reckhow Result: Unanimous Approval Conflicted: Rob Robinson
9	The Allocations Committee recommends <b>not funding Healthy Smiles Healthy Kids</b> through the Durham County Health Department for FY09-10.  Discussion: There was overlap with Nutrition activity that was funded through the Health Department. It was a matter of community priorities and PBIS; the funding could be targeted in more priority areas.	Second: Bill Bryant Result: Unanimous Approval Conflicted: Rebecca Freeman, Rhonda Stevens/Sammy Haithcock, Ellen Reckhow, Carolyn Titus
10	The Allocations Committee recommends <b>not funding Time to Talk</b> through the Community Health Coalition, Inc for FY09-10.	Second: Rob Robinson Result: Unanimous Approval Conflicted: None
11	The Allocations Committee recommends funding <b>Smart Start Scholarship Program</b> through Child Care Services Association in the amount of <b>\$3,476,634</b> for FY09-10.  There was significant discussion; highlights of the proposal were shared.  (The Allocations Committee recommended (1) continuing monthly collaborative meetings with 4 agencies: DSS, DPfC, OBT and CCSA, (2) develop and submit transition plan by July 1, 2009, (3) Remove teacher certification bonus element from Smart Start Scholarship Program, and (4) remove contract with DSS for administrative support.)	Second: Bill Bryant Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample

#	Motion from the Allocations Committee	Results
12	The Allocations Committee recommends funding <b>Choosing and Using</b> through Child Care Services Association in the amount of <b>\$241,481</b> for FY09-10.	Second: Bill Bryant Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
13	The Allocations Committee recommends <b>not funding Ready Infant Toddler Classroom</b> through the Child Care Services Association for FY09-10.	Second: Ilene Britt Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
14	The Allocations Committee recommends funding <b>Teach Early Childhood AmeriCorps</b> through Child Care Services Association in the amount of <b>\$13,078</b> for FY09-10.  (The Allocations Committee recommends expansion to allocate more Corp Members to Durham County in the next proposal.)	Second: Bill Bryant Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
15	The Allocations Committee recommends funding <b>WAGES</b> through Child Care Services Association in the amount of <b>\$745,486</b> for FY09-10.	Second: Rob Robinson Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
16	The Allocations Committee recommends funding <b>SR Quality Enhancement</b> through Child Care Services Association in the amount of <b>\$316,069</b> for FY09-10.  (The Allocations Committee recommends developing output and outcome measurement and tracking mechanisms for new Creative Curriculum and Director Training components and to have it included in the FY09-10 logic model.)	Second: Bill Bryant Result: Unanimous approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
17	The Allocations Committee recommends funding <b>SR Quality Maintenance</b> through Child Care Services Association in the amount of <b>\$125,576</b> for FY09-10.  (The Allocations Committee recommends developing output and outcome measurement and tracking mechanisms for new Creative Curriculum and Director Training components and to have it included in the FY09-10 logic model.)	Second: Bill Bryant Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
18	The Allocations Committee recommends funding <b>Grow a Teacher</b> through Child Care Services Association in the amount of <b>\$86,860</b> for FY09-10.  (The Allocations Committee recommends that DSP should work with Partnership staff to look at reducing the number of teachers served in order to increase the intensity of services. DSP should work with Durham Tech to develop a formal MOU outlining collaboration.)	Second: Rob Robinson Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
19	The Allocations Committee recommends <b>not funding Child Care Substitute</b> through Child Care Services Association in FY09-10.	Second: Bill Bryant Result: Unanimous Approval Conflicted: Cheryl Brown, Linda Chappel, Annie Vample
20	The Allocations Committee recommends <b>not funding Child Care Subsidy</b> through the Durham County Department of Social Services for FY09-10 and <b>providing \$50,000 for administrative support for DCD funded child care subsidy program.</b>  There was significant discussion.	Second: Marilyn Hedgpeth Result: Motion passed; one vote against Conflicted: Rebecca Freeman, Rhonda Stevens/Sammy Haithcock, Ellen Reckhow, Carolyn Titus

#	Motion from the Allocations Committee	Results
21	The Allocations Committee recommends funding <b>Community Awareness</b> through Durham's Partnership for Children in the amount of <b>\$79,082</b> for FY09-10.	Second: Bill Bryant Result: Unanimous Approval Conflicted: None
22	The Allocations Committee recommends funding <b>More at Four Coordination</b> through Durham's Partnership for Children in the amount of <b>\$71,087</b> for FY09-10.	Second: Ilene Britt Result: Unanimous Approval Conflicted: Cheryl Brown, Joe Haenn, Rhonda Stevens/Sammy Haithcock, Kirsten Kainz, Annie Vample
23	The Allocations Committee recommends funding <b>Program Coordination / Evaluation</b> through Durham's Partnership for Children in the amount of <b>\$242,672</b> for FY09-10.	Second: Bill Bryant Result: Unanimous Approval Conflicted: None

**Monitoring Update:** The Smart Start and More at Four Monitoring schedules are included within the Board packet. The Monitoring of both programs is still going on and will be done within the next few weeks. A final report will be presented to the Finance Committee and the Board at the completion of the fiscal year.

**School Readiness/More at Four Committee:**

Recommendations for 09-10 MAFPLAN: The School Readiness/MAF Committee met at the end of April to make recommendations for the sites for the 09-10 year. The key items of recommendation are:

- All sites are recommended to continue for 09-10 based on receiving funding.
- Stipulations were part of the approved recommendation.
- 408 slots were allocated. Due to the uncertainty regarding funding and the number of slots, 34 slots requested by Head Start in a letter to the Board were not fully allocated at this time. If slots and funding are available, these slots can then be allocated to Head Start at a reduced rate.

**The School Readiness/More at Four Committee recommends approving the 09-10 MAFPLAN as presented to the board.**

Motion: Committee

Second: Barbara VanDewoestine

Conflicted: Cheryl Brown, Joe Haenn, Rhonda Stevens/Sammy Haithcock, Kirsten Kainz, Annie Vample

**The motion was approved unanimously.**

After the vote, Cheryl Brown had questions regarding the process of the weighted rating system. There was a list of approximately ten questions. In the interest of time, Marsha volunteered the idea that these questions be submitted in writing to Danielle Johnson in order to allow for written responses to be prepared. The responses will be sent out to the full board. Angie stated MAF would be placed on the agenda of the June Executive Committee Meeting.

Policy Recommendation: In the interest of time, the School Readiness/More at Four policy recommendation will be moved to the next Executive Committee meeting for consideration. It will then be shared with the board in August. MAF will also be on the August Board meeting agenda.

**EARLY HEAD START GRANT**

The Partnership is working with funded and community partners to put together an Early Head Start (EHS) grant application. Durham does not currently have an EHS program; one was applied for in the

late 1990's, but Durham did not receive it. There has not been an opportunity to apply for another EHS grant since then because of lack of funding. However, thanks to the stimulus funds, an RFP for EHS has been released.

In order for the Partnership to apply for the EHS grant, the Board must move to be fiscally responsible for the up to \$1.2 million dollars that would have to be administered through this grant. In addition, the board membership would have to change to include an EHS parent, and the bylaws would have to change; no board member can be conflicted with the EHS program according to the guidelines for EHS. The Partnership already has a letter of support from Operation Breaththrough for the EHS grant.

**It was moved to endorse the effort to submit an application for an Early Head Start Grant and accept responsibility for administering the grant.**

Motion: Barbara VanDewoestine  
Second: Ellen Reckhow  
Conflicted: None.

**The motion was approved unanimously.**

**EXECUTIVE DIRECTOR'S REPORT:** Please see the full Executive Director's report for more information. In the interest of time, Marsha reported only a few brief highlights, including information on CFED, the fact that Durham presented five presentations at the National Smart Start Conference, and that the calendar for FY 09-10 is included in the Board packets.

**It was moved to adjourn the meeting.**

Motion: Linda Chappel  
Second: Bill Bryant  
Conflicted: None  
Result: Approval

**The meeting adjourned at 5:10pm.**

**The next Board meeting will be August 20, 2009 at 3:00 pm.**